

**From:** [Patel, Snehal \(CAO\)](#)  
**To:** [Donn Walters/R6/USEPA/US@EPA](#); [Garyg Miller/R6/USEPA/US@EPA](#)  
**Cc:** [Allen, Bob \(PCS\)](#); [Vancas, Cecilia \(PCS\)](#); [Babin, Latrice \(PCS\)](#); [Miller, Gail \(Commissioner Precinct 2\)](#)  
**Subject:** CAC Transition  
**Date:** 04/17/2012 08:30 PM  
**Importance:** Low

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Donn:

It was good talking to you. As we were saying, our relationship is a great example of how federal/local agencies work together well to address a site within a large watershed and the county will continue assisting in this regard.

As we discussed and you were ok with, we would like you to be the facilitator of the CAC meetings and handle the agendas/email the group. EPA has led the meetings in coordination with the county and that makes sense especially where we are in the process. And also as you and I have discussed and Bob has brought up, to move to a schedule where CAC meets once every two months. Pollution Control Services as agreed by Bob Allen will continue to provide the meeting place for CAC meeting and the logistic support there for CAC meetings as they have been doing for past few meetings (conference line, audio/visual capabilities for powerpoints etc.).

Please coordinate with Bob Allen on CAC meetings from now on. I suppose your first order of business will be when to schedule the next meeting in May and notify the group. Bob of course will also continue to be our technical lead.

Thank you for all your hard work through developing the CAC.

Best wishes,

Snehal R. Patel, Chief  
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